



Minutes of the Executive Council Meeting

Held on Saturday 27 July 2024

**Canterbury Kennel Association, 701 McLeans Island Road,
McLeans Island, Christchurch**

1. INTRODUCTION/MINUTES

EXECUTIVE COUNCIL (EC)

Brian Harris (BH) President

Lynley Drummond (LD)

Steve Tate (STT)

Chris Richardson (CR)

Karen McIntyre (KM) Senior Vice President

Martin Hewitt (MH)

Susan van der Pol (SP)

STAFF

Steven Thompson (ST) - Director Secretary

APOLOGIES

Sarah Elliot, Fiona Hodgson, Stephen Meredith and Geoff Collings were accepted as apologies.

Moved: STT / MH - Carried

WELCOME

Brian Harris welcomed all to the meeting and acknowledged Susan van der Pol's first attendance as an Executive Councillor.

ADOPTION OF AGENDA

The Executive Council adopted the agenda for the meeting of 27 July 2024.

Moved: Chair - Carried

LATE AGENDA ITEMS

- Judges Exams

Moved: Chair - Carried

ORBITUARIES

The E.C noted deceased member Eva Ekstam, Cambridge.

CONFLICTS OF INTEREST

The Executive Council members are to send any changes/updates to the Executive Administrator.

- Add Scent Judge - CR
- Add Club Working Club Group - SP

RATIFICATION OF EMAIL VOTES

Executive Council Email Vote:	Ratified by:
Conformation Judges Promotion: <ul style="list-style-type: none"> • promotion of Meg Hamilton to the Junior Handler panel. • promotion of Mikayla Harrick to the Junior Handler panel • promotion of Leanne Bartle from Aspiring to Ribbon Parade 	10 votes
Application by Waikato group of experienced show managers who have offered to run two FCI CACIB shows and an A2O show on the weekend of the 4th & 5th October 2025.	To be discussed at E.C. July meeting

Moved: CR Seconded KM - Carried

CONFIRMATION OF MINUTES

The Executive Council confirmed the 28 June 2024 meeting minutes as true and correct record with the following amendments to:

- Note P.49 Delete rogue word 'Approved' from the page.
- Note: P.56 Corrected spelling of Lee Gibson's name.
- Note: P.18 EC agreed that the minutes should be updated to read that all Champion certificates have the silver seal attached and all Grand Champion certificates have the gold seal attached regardless of the code.

Moved: STT Seconded CR - Carried

MATTERS ARISING FROM THE 28 JUNE 2024 TASK LIST

- Create long term projects section.
- CR to assist with development of dogs on report flow chart.

Moved: Chair - Carried

2. FINANCE

TREASURER'S REPORT:

Report by Victoria Nelson, Treasurer

DOGS NZ - Financial Update – June 2024

Overall Group Position – 30 June 2024

Current operating surplus (before depreciation and investment movements) to 30 June 2024 is **\$24,942**. Budgeted expectations to 30 June 2024 were **\$25,028** – therefore we are currently tracking **100% to budget**. (Please note financial results for Obedience North were not received yet for Q1 – but are expected to result in minimal changes).

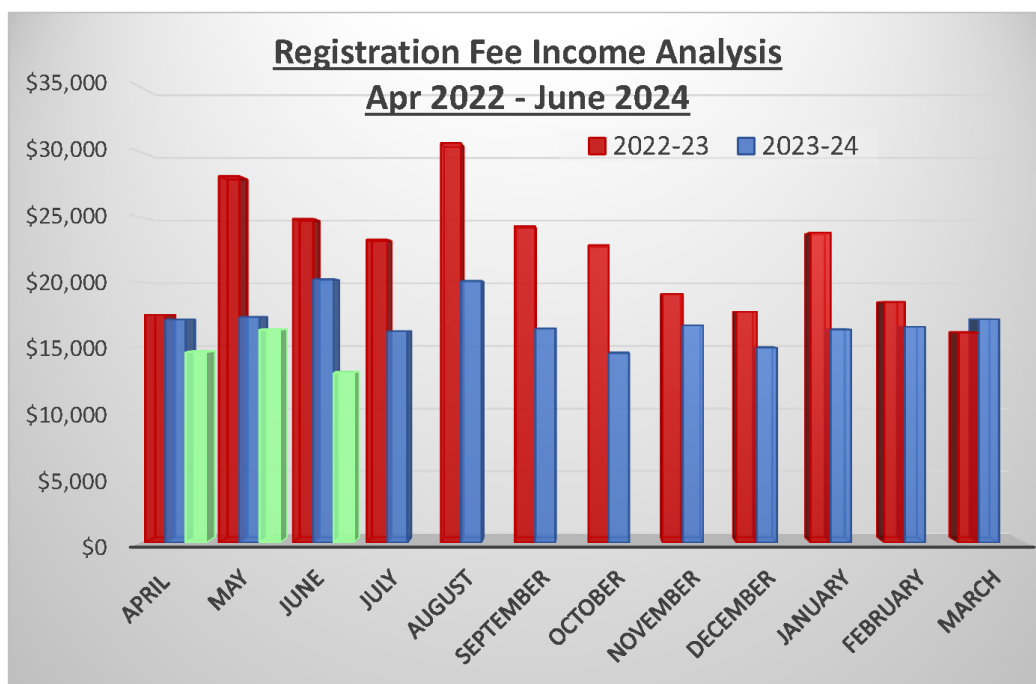
Doogs New Zealand									
Group Financial Report to 30 June 2024									
JUNE	Income			Expenditure			Net		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
NZKC	156,271	185,401	(29,130)	144,788	151,583	6,795	11,483	33,818	(22,336)
AEC	10,180	8,089	2,091	16,541	18,151	1,610	(6,360)	(10,062)	3,702
Dunedin	5,152	1,833	3,319	1,529	1,939	410	3,624	(106)	3,730
Gazette	28,600	28,158	442	26,746	26,307	(439)	1,854	1,851	3
National	31,971	2,472	29,499	295	657	362	31,676	1,815	29,861
FCI	5,074	32	5,042	(1,391)	0	1,391	6,465	32	6,433
NDTA	461	2,125	(1,664)	777	167	(610)	(316)	1,958	(2,274)
Agility	4,723	5,616	(893)	3,673	20,454	16,781	1,050	(14,838)	15,888
Agility NZDAC	600	896	(296)	0	0	0	600	896	(296)
JDT	826	1,422	(596)	0	0	0	826	1,422	(596)
JDS	151	515	(364)	0	517	517	151	(2)	153
Dog Training Nth	0	155	(155)	0	0	0	0	155	(155)
Dog Training Ctr	13,451	5,199	8,252	390	53	(337)	13,061	5,146	7,915
Dog Training Sth	6,900	586	6,314	214	1,420	1,206	6,686	(834)	7,520
Dog Training All	20,351	5,940	14,411	604	1,473	869	19,747	4,467	15,280
CGC	152	1,120	(968)	0	365	365	152	755	(603)
	264,513	243,619	20,894	193,501	221,613	28,052	70,952	22,006	48,946
Year To Date									
	Income			Expenditure			Net		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
NZKC	324,361	425,210	(100,849)	366,433	396,839	30,406	(42,072)	28,371	(70,443)
AEC	54,428	36,107	18,321	62,356	44,758	(17,598)	(7,927)	(8,651)	724
Dunedin	9,964	5,498	4,466	3,061	5,817	2,756	6,903	(319)	7,222
Gazette	77,612	84,474	(6,862)	73,365	78,921	5,556	4,247	5,553	(1,306)
National	31,971	7,414	24,557	1,128	1,875	747	30,843	5,539	25,304
FCI	7,281	2,975	4,306	3,597	7,702	4,105	3,684	(4,727)	8,411
NDTA	496	6,375	(5,879)	777	501	(276)	(281)	5,874	(6,155)
Agility	18,115	16,848	1,267	10,038	38,854	28,816	8,077	(22,006)	30,083
Agility NZDAC	600	2,686	(2,086)	2,209	0	(2,209)	(1,609)	2,686	(4,295)
JDT	2,411	4,267	(1,856)	84	218	134	2,326	4,049	(1,723)
JDS	541	825	(284)	0	891	891	541	(66)	607
Dog Training Nth	0	465	(465)	0	0	0	0	465	(465)
Dog Training Ctr	13,451	6,071	7,380	390	162	(228)	13,061	5,909	7,152
Dog Training Sth	7,375	1,758	5,617	1,053	1,672	619	6,322	86	6,236
Dog Training All	20,826	8,294	12,532	1,443	1,834	391	19,383	6,460	12,923
CGC	2,046	3,360	(1,314)	1,218	1,095	(123)	827	2,265	(1,438)
	550,652	604,333	(53,681)	525,710	579,305	53,595	24,942	25,028	(86)
Depreciation							12,880	12,504	(376)
Operating Surplus/(Deficit) After Depreciation							12,063	12,524	290
Unrealised Investment Gain/(Loss)							67,338		67,338
Surplus/(Deficit) After Depreciation and Non Operating Income							79,401	12,524	67,628

Since my last report I have completed the upload of the 2024-25 budget into the accounting system (Sybiz). This has never been completed previously. In Q2 I will liaise with our Sybiz support provider (Braintree) to investigate creating further reports directly from Sybiz, thereby further reducing the amount of handling.

I have also commenced stripping out many of the historical worksheets in the Treasurer’s working papers, again to reduce the risk of the report breaking down.

Finally, I have also spent an amount of time completing a draft Risk Register and Risk Matrix that was sent to the RAF Committee (John Green, Catherine McManus, Sonia Nicholson, Steve Thompson) on 9th July, who have advised me that they have some adjustments to it and will return it to me before it can be presented to Executive Council.

Registration Income Analysis to June 2024



Registration Income													
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
2022-23	17,493	28,105	24,851	23,255	30,645	24,285	22,819	19,084	17,724	23,792	18,471	16,134	266,658
2023-24	17,119	17,320	20,209	16,220	20,083	16,422	14,550	16,666	14,957	16,366	16,558	17,154	203,624
2024-25	14,639	16,368	13,044										44,051

Balance Sheet

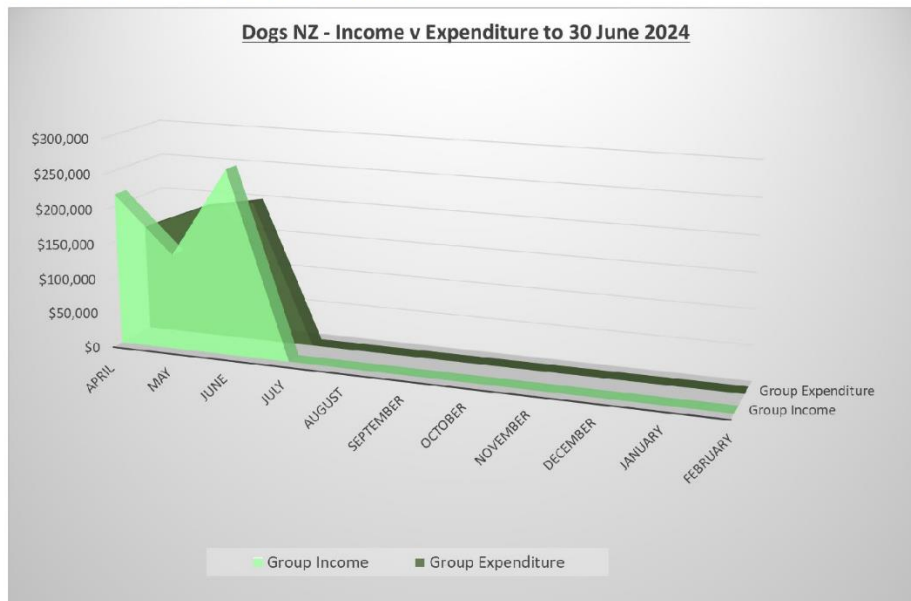
Total cash to 30 June 2024 is \$8.510M, up \$61K since the end of the last financial year (March 2024). This has reduced from the April 2024 position as sponsorship funds are transferred monthly to the selected disciplines.

Dogs New Zealand						
Statement of Financial Position						
	<u>to 30 June 2024</u>	<u>31-Mar-24</u>	<u>to 31 March 2023</u>	<u>to 31 March 2022</u>	<u>to 31 March 2021</u>	<u>31 March 2020</u>
	\$	\$	\$	\$	\$	\$
Current Assets						
Bank Deposits	562,164	494,636	655,555	655,043	632,528	706,488
Cash on Hand	209	209	509	1,159	1,159	1,159
Prepayments	32,536	60,606	70,129	21,156	37,134	43,209
Receivables	63,429	93,537	90,794	93,528	94,909	109,037
Other Debtors	-	16,742	5,765	1,119	2,508	3,594
Term Deposits & Investments	7,851,500	7,782,498	7,381,996	7,472,910	1,028,301	752,236
Total Current Assets	8,509,837	8,448,228	8,204,748	8,244,914	1,796,539	1,615,724
Non-Current Assets						
Property, Plant and Equipment	732,862	745,741	759,336	804,706	1,173,327	1,261,435
Total Assets	9,242,698	9,193,969	8,964,083	9,049,620	2,969,866	2,877,158
Current Liabilities						
Accrued Staff Benefits	55,662	43,495	61,684	42,123	43,900	37,204
Payables & Accruals	151,765	134,801	184,449	170,874	201,726	184,155
Deferred Revenue	192,411	203,715	197,431	191,147	190,737	168,896
Receipts Received in Advance	82,117	130,617	114,388	163,918	96,666	165,815
Total Current Liabilities	481,956	512,628	557,951	568,061	533,029	556,070
Total Liabilities	481,956	512,628	557,951	568,061	533,029	556,070
Net Assets	8,760,743	8,681,341	8,406,132	8,481,559	2,436,837	2,321,088
Equity						
General Funds	8,760,743	8,681,341	8,406,132	8,481,559	2,436,837	2,321,088
Total Equity	8,760,743	8,681,341	8,406,132	8,481,559	2,436,837	2,321,088

Cash Movement to 30 June 2024

Dogs New Zealand			
Cash Flow to 30 June 2024			
Net Surplus/(Deficit)			79,401
Add Back Depreciation			12,880
Cash Surplus			92,280
Decrease/(Increase) in Current Assets			
Prepayments		28,072	
Receivables		30,108	
Other Debtors		16,742	
Decrease/(Increase) in Current Assets			74,922
Increase/(Decrease) in Current Liabilities			
Accrued Staff Benefits		12,167	
Payables & Accruals		16,964	
Receipts Received in Advance		(59,804)	
Increase/(Decrease) in Current Liabilities			(30,672)
Increase/(Decrease) from Working Capital			44,249
Sale / (Purchase) of Fixed Assets			
Increase/(Decrease) in Cash			136,530
Opening Cash Balances			8,277,343
Closing Cash Balances			8,413,873

Income & Expenditure graph to 30 June 2024



Discussion:

Decline in registry income was discussed and emphasise on education of new breeders of value of pedigree papers and registration of all dogs.

The finance team are investigating the required investment in upgrading the reporting functions of the accounting package. Council noted that this will be the first investment in the accounting software since 2012.

Moved: LD Seconded: SP - Report Received

RAF REPORT:

Report by John Green.

1. Financial Performance May YTD

The May YTD financials with budgets loaded have just come to hand so the RAF committee have not had an opportunity to convene as a committee to review these.

At first pass however, the areas worth noting are:

- The core income areas of subscription renewals, registrations, and transfers continue to track downwards. While possible this is a timing issue, June accounts will provide a better picture at which point a review may be required.
- Dog World income looks to be down. Timing or billing cycle may be a factor. Again, a review after the completion of the 1st quarter with the production of the June a/c's may be in order.

Accounts after 2 months are easily distorted by timing differences in actual expenditure to budget. The overall result which has the organisation ahead of budget for YTD is however still positive and should see the financials on track at the end of the first quarter.

2. **Matters arising from ACOD**

The presentations and discussion at ACOD give rise to a number of initiatives for follow up in the coming months:

- Initiating steps to make greater use of Sybiz and ween ourselves off spreadsheets for production of accounts.
- Investigating options with the Auditors with how we treat the Investment Fund income and transparency around the unrealised income/(loss) calculations.
- Investigate whether we consolidate the accounting for the various operational activities into their respective families or groups.

The suggested approach to this would be for RAF to work with Management on a discussion paper addressing the development of our financial reporting.

The Treasurer getting the 2024/25 budgets loaded into the accounting package is a significant first step towards making use of our accounting package.

3. **DRAFT Risk Register**

The Treasurer has provided an initial DRAFT of a Risk Register which the RAF Committee will review at our next meeting.

We would suggest that the process from here be:

- RAF provide feedback for discussion with management ahead of providing EC with a document to review
- EC schedule a workshop to review the Risk Register and confirm identified risks, potential impacts, and mitigations as part of their governance responsibilities which require EC to have a regular review and update of risk as a routine agenda item.

It would be reasonable to allow at least an hour for EC to run through a workshop.

4. **Notifiable and/or Material Transactions**

The Committee has not identified any notifiable or material transactions to review.

5. **Review of Financial Policies**

This remains a work in progress to involve the Treasurer in once the FY24 accounts have been completed.

Continuing.

Moved: MH Seconded: STT - Report Received

AMENDING SIGNATURES WITH SEVERAL BANKS

Approval of signatory access for the following Kiwibank accounts held in the name of the New Zealand Kennel Club.

Motion:

That Executive Council hereby approved the following authorised representatives of Dogs New Zealand become signatories and have online access to the below listed Kiwibank accounts.

Account	Account Number
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-00
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-01
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-04
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-05
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-06
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-07
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-08
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-02
NEW ZEALAND KENNEL CLUB INCORPORATED	38-9008-0746115-03

Victoria Nelson Treasurer – Dogs New Zealand

Reece Smith Treasurer – Agility Committee, Dogs New Zealand

Paul Taylor Chair – Agility Committee, Dogs New Zealand

And that **Nicola Dabbs** be removed as an authorised signatory.

Moved: LD Seconded: MH - Approved

Approval of signatory access for the Treasurer - National Dog Training Bank Account

Motion:

That Executive Council hereby approve that the Treasurer of the Dog Training Committee - Barbara Wendy Champion become a signatory and have access to the National Dog Training Committee bank account held by Westpac - 03-0547-0104575-009.

Moved: KM Seconded: LD – Approved

Approval of signatory access for ANZ bank account 06-0549-0597174-00

Motion:

The Treasurer of the Dogs New Zealand, Victoria Nelson and the President of Dogs New Zealand, Brian Harris become signatories and have online access to the above ANZ bank account held in the name of Dogs New Zealand.

Moved: KM Seconded: SP - Approved

<p>3. IMPORTANT ITEMS</p>

BENEFIT SHOW APPLICATIONS

- Waimakariri Kennel Assn
- Wairarapa Kennel Assn
- Nelson District Kennel Assn
- Manawatu Kennel Assn
- North Canterbury Kennel Assn
- Canterbury Kennel Assn
- Marlborough Kennel Assn
- Southland Kennel Assn

Discussion:

Executive Council has approved only one benefit show per applicant.

Moved: STT Seconded: CR - Approved

BENEFIT SHOW APPLICATIONS DOGS NZ VENUES

- Forrester Park Exhibition Centre
- Ardmore Exhibition Centre
- Museum Trust

Discussion:

Otago KA benefit show application includes one show for Forrester Park and one show for Museum Trust.

Moved: KM Seconded: STT - Approved

BENEFIT SHOW CLUB APPLICATIONS

- Cambridge Kennel Assn
Moved: STT Seconded: SP - Approved
- Taupo Kennel Assn
Moved: KM Seconded: CR - Approved
- Gore & District Kennel Assn

Discussion:

Provisional approval for one only benefit show as E.C. would like to see information on any project expenditure from last year's two benefit shows and what additional fundraising has been undertaken for the container project. As per benefit show protocols future show budgets should not include judges travel expenses.

Moved: STT Seconded: -LD Approved

- Nelson Ladies Kennel Assn

Discussion:

Provisional approval as E.C. would like to see a separate budget for benefit show that includes no judges travel expenses as per the benefit show protocols.

Moved: STT Seconded: MH - Approved

- Ruahine Kennel Assn
Moved: STT Seconded: KM - Approved
- Tokoroa Canine Assn
Moved: LD Seconded: CR - Approved
- Hamilton Kennel Assn
Moved: CR Seconded: KM - Approved

COMMITTEE APPOINTMENTS

ARDMORE MANAGEMENT COMMITTEE

- We have received confirmation of all club appointments as detailed in the attached committee list and the recommendation is to re-appoint the existing chair and committee.

Discussion:

The committee is due for a cycle of new appointments in 2025 including the position of Chair who has indicated that she wishes to stand down. It is important that replacement Chair be identified in advance so that there is a smooth succession for this important role.

Motion:

That Executive Council ratify the re-appointment of the Ardmore Chair, Treasurer and Committee as detailed in the attached committee list.

Moved: Chair: - Approved

FORRESTER PARK MANAGEMENT COMMITTEE

- We received no new member applications to the committee. There have been three new appointments to the committee in the past 6 months, Kevin Box, Nicholas Ottley and Martin Trent after the resignation of Nigel Trainor and Judith Hyslop.

Motion:

That Executive Council ratify the re-appointment of the Forrester Park Chair, Treasurer and Committee as detailed in the attached committee list.

Moved: Chair: - Approved

MUSEUM TRUST

- We received no new member applications to the committee.

Motion:

That Executive Council ratify the re-appointment of the Museum Trust Chair and Committee as detailed in the attached committee list and appoint Susan van der Pol as Executive Council Liaison.

Moved: Chair: - Approved

RALLY O/ WORKING TRIALS SUB COMMITTEE

- Dog Training Committee has confirmed the appointments to both these subcommittees for the next 12 months.

Motion:

That Executive Council ratify the appointment of the Rally-O / Working Trials Subcommittee as detailed in the attached committee list.

Moved: Chair: - Approved

JUNIOR DOG TRAINING

- The Committee Chair has confirmed the following composition of the Junior Dog Training Committee as outlined in the attached committee list.

Motion:

That Executive Council ratify the appointment of the Junior Dog Training Committee as detailed in the attached committee list.

Moved: Chair: - Approved

SCENT WORK COMMITTEE

- This committee is now elected and Joanna Upton, Judy Wilson and Rachel Raitwere the successful election candidates.

Motion:

That Executive Council ratify the election of Joanna Upton, Judy Wilson & Rachel Rait and confirm the existing Scent Work Chair & Committee as detailed in the attached committee list.

Discussion:

Moved: Chair: - Approved

CGC COMMITTEE

- We received 3 new member applications to the committee: Doreen Hardy, Steven Harris, Judy Webby, (C.V. attached).
- The Committee Chair has recommended that the existing committee be re-appointed without any changes as the Committee is of a suitable size to work effectively.

Discussion:

BH briefed Council on the current progress of the committee which he believes is an effective working group.

Motion:

That Executive Council ratify the existing CGC Chair and Committee as detailed in the attached committee list.

Moved: STT Seconded: LD- Approved

YOUNG DOG SHOWING / JUNIOR DOG HANDLING COMMITTEE

- We received two new member applications to the Junior Committees: Lauren Morris (YDS), Zoe Hogg (YDS) – C.V. attached.
- The YDS Committee Chair has recommended the appointment of Zoe Hogg to the committee.
- The YDS Committee Chair recommends that JDH continues to work inside YDS with a couple of people who help the E.C. Junior Coordinator as this avoids past issues around the Crufts prize.
- Lauren Morris was offered the opportunity to join YDS but has turned the offer down. She believes that another voice is required in the JDH committee.
- It is recommended that Susan van der Pol be appointed as E.C. Junior Coordinator.

Discussion:

The application by Lauren Morris was discussed by Council who believe that her skills and enthusiasm are best utilized on the YDS before any future appointment to JDH. Council noted that the recent protocol has been to appoint JDH committee from within YDS.

Motion:

That Executive Council ratify the Young Dog Showing Chair & Committee and Junior Dog Handling committee as detailed in the attached committee list with the new appointment of Zoe Hogg to YDS and appoint Susan van der Pol as E.C. Junior Coordinator.

Moved: MH Seconded: KM- Approved

CANINE HEALTH & WELFARE COMMITTEE

- Due to resignations, we do not have a NZVA or CH&W Officer (both vet qualified) representation on the committee.
- We received 5 new member applications to the committee: Lynley Bray, Kirsten Wylie, Angela Dalton, Carol Dayman and Tracy Tonkin (C.V.'s are attached).
- The Committee Chair will bring her recommendations for any new appointments to fill the vacant positions on the committee as a late paper.

Discussion:

The Committee Chair briefed Council on the recommended makeup of the committee which includes the non-reappointment of Tania Toa and instead of any additional qualified vet appointments to the committee, her preference is to reach out and use their skills in project work.

BH informed Council that Susan Elliott has expressed a desire to serve on the CH&W committee as part of her duties as a Councilor.

Motion:

That Executive Council ratify and confirm the CH&W Chair & committee as recommended by the chair and detailed in the attached committee list.

Moved: LD Seconded: STT - Approved

JBO SUB COMMITTEE

Motion:

That Executive Council ratify the appointment of Pam Douglas and Karen McIntyre to the JBO subcommittee.

Discussion:

Executive Council look forward receiving a draft JBO report at the November Council meeting.

Moved: LD Seconded: BH - Approved

BREED STANDARDS COMMITTEE

- We received one new member applications to the committee, Sandy Gilbert (CV attached)
- The Committee Chair has canvassed the existing committee members and apart from Annette Buxton all of them are willing to stand for another year.
- The Committee Chair recommends the appointment of Sandy Gilbert to the committee.

Motion:

That Executive Council ratify the appointment of Sandy Gilbert and confirm the Breed Standards Chair and Committee as detailed in the attached committee list.

Moved: MH, Seconded: LD- Approved

LURE COURSING COMMITTEE

- We received 2 new member applications to the committee; Leone Friis and Sally Greenwood (CV's attached).
- Susan Powell has resigned from the Committee.
- The Committee Chair has recommended that Leone Friis and Sally Greenwood be appointed to the committee.

Motion:

That Executive Council ratify the appointment of Leone Friis and Salley Greenwood and confirm the Chair and Committee as detailed in the attached committee list.

Moved: MH Seconded: SP- Approved

EXECUTIVE COUNCIL SUB COMMITTEE APPOINTMENTS

DISPUTES COMMITTEE

Motion:

Executive Council recommends that Owen Dance be approached to be Deputy Chair of the Disputes Committee.

Moved: CR Seconded: STT - Approved

RISK AUDIT & FINANCE COMMITTEE

- The Chairs recommendation is that Catherine McManus remains on the committee and has no issue if E.C. wish to appoint an additional Executive Council member to RAF.

Discussion:

Executive discussed the composition of RAF and believe there is value in having this committee as independent oversight on the organisation's financial affairs.

Motion:

That Executive Council ratify the re-appointment of the current members of the Risk Audit & Finance committee.

Moved: LD Seconded: MH- Approved

INVESTMENT FUND/TREASURY COMMITTEE

- With the election of Karen Mcintrye as Snr Vice Pres as per the Committee TOR she will replace Steve Tate on the committee.

Motion:

That Executive Council ratify the appointment of Karen McIntrye to Treasury Committee.

Moved: Chair - Approved

AUCKLAND EXHIBITION CENTRE WORKING GROUP

- It is recommended in the proposed TOR for the working group that it consist of four members. Three suitable candidates have been approached and are willing to serve on the working group. There is the option to appoint an additional member.

Motion:

That Executive Council ratify the appointment of Paul Robinson, Lisa Slade and Nigel Trainor to the Auckland Exhibition Centre Working Group.

Moved: KM Seconded: CR - Approved

IT STRATEGY COMMITTEE

Motion:

That Executive Council ratify the re-appointment of Chris Richardson and Geoff Collins to the IT Strategy Committee

Moved: Chair - Approved

REGULATIONS COMMITTEE

- We have received two applications for this sub-committee:
 - Jill Brooker
 - Giselle Jeannes

Motion:

That Jill Brooker and Giselle Jeannes be appointed to the Regulations Committee and the current Chair and committee members be reappointed.

Moved: STT Seconded: SP - Approved

STAFFING COMMITTEE

- With the non-appointment of Jill Brooker to the Executive Council there is a vacant position on this important committee.

Discussion:

Executive Council discussed the composition of the staffing committee and decided that appointments to committee should remain current Executive Councillors.

Motion:

That Executive Council ratify the appointment of Karen McIntyre to the Staffing Committee

Moved: CR Seconded: SP- Approved

HEALTH & SAFETY COMMITTEE

Motion:

That Executive Council ratify the re-appointment of Karen McIntyre and Christine Wood to the Health & Safety Committee.

Moved: CR Seconded: LD - Approved

NATIONAL DOG SHOWS

Motion:

That Executive Council ratify the appointment of Martin Hewitt and Helene Street to lead the NDS 2025 Committee and ask for expression of interest from Clubs to host NDS 2026.

Moved: Chair – Approved

AUCKLAND EXHIBITION CENTRE WORKING GROUP TOR

Motion:

That Executive Council ratify the Terms of Reference for the Auckland Exhibition Centre Working Group.

Moved: STT Seconded: KM- Approved

GOVERNANCE WORKING PARTY

Report by Martin Hewitt, Chairperson.

This report summarises much of the material in the presentation to ACOD.

Phase 1 Summary:

The Group has met face-to-face once initially and several times via Zoom.

An article was published in Dog World at the beginning of the consultation process and a dedicated email address has been setup for feedback.

A roadshow consisting of 12 face-to-face meetings were held around the country and one Zoom meeting. This gave the membership an opportunity to give their ideas and feedback.

A spreadsheet has been prepared with all the comments from the members present and those who emailed in. We have noted not just the comments regarding governance but also any other ideas, grievances or suggestions that were aired.

A summary presentation was delivered at the recent Annual Conference of Delegates.

A further Zoom meeting is being held to allow those who could not attend or login to the ACOD to have an opportunity to view it.

The key outcomes of this work were:

- Disciplines need to have a level of self determination.
- Strong support for the principle of one member one vote.
- Voting should be within the disciplines that members participate in.
- Voting should be online.
- Executive Council is too large to be fully effective and needs to function more like a Board of Directors.
- External “Directors” or specialist advice should be able to be used if required.
- A Regional structure had a lot of support.
- Any new structure needs to have representation for Pure Bred Dogs and Breeders.

The governance component of the conversations to date have identified 3 key initiatives that need wider consultation to develop further:

- Revitalising the role of Executive Council to function as a Board focused on governance through rebalancing the makeup of EC, reducing the numbers, emphasis on required skill sets, and potentially new pathways to Executive Council.
- Establishing a Conformation Committee to enable redistribution of roles & responsibilities from EC and give Conformation a greater level of self-determination.
- Establishing a representation vehicle (Committee) for Breeders to have a voice, possibly encapsulating CH&W and Registry.

DogIE News has been used frequently to publicise the work we are doing and the events. Also, Dog Training and Agility have publicised it through their own media.

This report is the final stage of Phase 1.

Phase 2

Phase 2 involves the Working Group preparing preliminary proposals for socialising with the members:

- Considering options.
- Preparing a communications strategy to effectively reach more members.
- Further information gathering including similar organisations (e.g.: Equestrian Sport, Motorcycling NZ, Overseas Dog governance bodies etc.).

- A member survey if this is felt to be of use.
- Bringing in specialist help as and when required.

From this work preparing a preliminary plan of what a new Governance structure might look like to bring back to Executive Council for approval before moving on to Phase 3.

Phase 3

Taking the preliminary proposals, agreed to by EC, out to the membership for their feedback and input.

With external help drafting the required changes to Rules and Regulations which will be required to implement the changes to the Governance structure of DNZ.

Executive Council to endorse the changes and promote the move forward to Phase 4.

Phase 4

June 2025 – Remits and recommendations presented to Annual Conference of Delegates.

June 2026 – Implementation of new Rules, Regulations and Constitution (if ratified).

At this stage we wish to propose:

1. That this report be adopted.
2. That the Working Group be given the authority to hold a further face-to-face meeting.
3. That the Working Group be given the authority to employ an external Governance specialist to advise the group on procedures, structures and legal matters to consider for the next steps.
4. That the existing members of the Working Group be reappointed for a further 12 months.

One matter which we consider it is important for Executive Council to consider is that once a final recommendation is decided then it is going to be important that the commitment towards this decision runs beyond 2025.

Addendum:

Matters which were raised by the members but which fall outside of the Governance review included the following as major themes.

- Greater use of technology to assist communicating with members and the wider public.
- Need for better support for Clubs especially those new to roles.
- Website (we acknowledge that this is now underway with scoping).
- Communication – This was a major theme.
- Responsiveness to issues raised with Head Office and sub-committees.
- Show Calendar is not being handled well.
- We do not have good statistics on our members and their activities.

Discussion:

E.C. discussed the matters raised by members that fall outside the governance review and noted that the IT projects underway will be able to address a number of communications issues by allowing a more targeted communications strategy. The Show Calendar issues are a hangover from the post Covid reset of the calendar and will continue to take time to work through.

Motion:

1. That this report be adopted.
2. That the Working Group be given the authority to hold a further face-to-face meeting.
3. That the Working Group be given the authority to employ an external Governance specialist to advise the group on procedures, structures and legal matters to consider for the next steps.
4. That the existing members of the Working Group be reappointed for a further 12 months.

Moved: MH Seconded: CR – Carried

FCI MANFIELD SHOW FINANCIAL PERFORMANCE 30 JUNE 2024 (DRAFT)

Discussion:

Draft show financials were tabled, Judges expenses invoices are higher than budgeted and are to be confirmed before final payment of invoices.

Report Received

FCI SHOW OCTOBER 2025

Report by Brian Harris, President.

FCI Show Hamilton 2025 - Committee

Main committee as follows:

Giselle Jeannes - Chair

Debbie Hull - Vice-chair

Kim Atkinson

Ros Mihaka

Teresa Borrell

Rosemary Weaver

Bob Weaver

Discussion:

The proposed show date of 4/5 Oct 2025 and show budget was discussed. Due to the requirement to hold 4 annual shows under our current FCI agreement and the importance of our FCI relationship in our ability to recruit international judges and import / export dogs to FCI country's it is important that Executive Council is supportive off any club or group of members who are keen to host an FCI show.

Motion:

That the Hamilton FCI Show Committee be ratified and the show date of 4/5 October 2025 be granted.

Moved: STT Seconded: LD - Carried/Report Received

FCI CACIB CANTERBURY SHOW APPLICATION

Report by Arvine Gamlin, CKA Secretary.

To New Zealand Kennel Club

The Canterbury kennel Club wish to hold a FCI CACIB show on the 9th August 2025 in association with the benefit show.

Discussion:

BH outlined the plan for CKA to hold a limited entry show which can operate at a break even budget.

Motion:

That the application from the Canterbury Kennel Club to host an FCI CACIB show on the 9th August 2025 be approved.

**Moved: STT Seconded: KM; - Carried
BH abstained**

SHOW MANAGER UPDATE REPORT

Report by Director Secretary.

1. Show Manager Fees

Brian Harris and I meet by Zoom with Jeremy Cook to discuss the fees structure for Exhibitors using the Show Manager program.

We are proposing the following fee structure:

Fees:	Cost to Exhibitor:
Exhibitor Entry Fee <ul style="list-style-type: none"> • Host Club Income 	\$16 (as an example)
Show booking Fee <ul style="list-style-type: none"> • Per entry fee that is split 50/50 between Show Manager / Dogs NZ 	\$1 per entry
Service Fee <ul style="list-style-type: none"> • Show Manager Income – paid per transaction which can involve multiple entries • Covers cost of DPS / merchant card / bank fees set up 	30 cents per transaction
Credit Card Fee <ul style="list-style-type: none"> • Received by Show Manager to cover merchant fees 	2.4% of transaction Value
Total Cost to Exhibitor: <ul style="list-style-type: none"> • \$16 to Host Club • 80 cents to Show Manager • 50 cents to Dogs NZ • 41 cents to Credit Card Company 	\$17.71

Important Points to Note:

- All the fees will be itemised in the payment section as addition to the Exhibitor Entry Fee (i.e they will not be hidden in a “combined” Entry Fee.
- There are no costs for clubs.
- All fees will be non-refundable.
- The Dogs NZ revenue from the 50/50 split of the show booking levy will assist with funding support services and future capability upgrades.

- Based on an average annual exhibitor show entry of 65-75,000 (based on 2023/23 entries via our current show program) expected income can be in the range of \$30 – 37,500.

2. Show Manger Contract

We will draft an MOU letter between both parties that outlines:

- The responsibility of both parties regarding online help desk, system upgrades etc.
- The fee structure for exhibitors.
- The planned retirement of the current Dogs NZ Show Program and support from Dogs NZ to transition Clubs to Show Manager.
- Dispute resolution process.

3. Show Manager Launch & Comms Issues

We have successfully completed all the “dry run” beta tests of the program and are hopeful that we will have some Auckland shows in September to do a “live show run” before opening the Show manager as an option for Clubs to use from October onwards.

Attached is a report from experienced show secretaries Christine Wood & Glenis Candy who have part of our beta testing program and they signal some important comms / operational issues we need to deal with before we can expect buy in from the Clubs.

The key issue of exhibitor entry fee funds been held in the Show Manager Trust Fund until the end of the show can be resolved as Jeremy is open to advances of funds prior to the show.

However, it does show that a number of our conformation show Clubs are living show to show with little capital reserves.

Discussion:

Executive Council discussed proposed show manager fee structure and the timing of the show stewards tablet program and the development of the Dog Training show program. Focus is still on having a viable minimal product for a “live run” with a North Island show in October. There is still IT work to be done to connect show manager reporting functions with the National Office magazine, website & membership / dog registry.

Motion:

Show Manager will be the exclusive show entry program for all Dogs NZ Clubs (except Agility and Hoopers events) after the retirement of the existing Dogs NZ Show Program.

Moved: STT Seconded: KM – Carried

ACOD REPORT

Report by Steven Thompson, Director Secretary.

1. Proposed ACOD 2025 Venue & Date

After feedback from Delegates the National Office would like to recommend that we again use the level 4 members Lounge, Sky Stadium to host ACOD 2025 on Saturday 28 June 2025.

This based on the following rationale / feedback:

- The venue has the space to host ACOD without overcrowding (and a number of delegates enjoyed the view).
- The Event TEAM at Sky Stadium were very good to work with.
- The catering met delegate standards.
- I.T/Audio Video setup met our requirements and the team was good to work with.
- Sufficient free carparks and lift access to Level 4 for mobility impaired delegates.
- Saturday 28 June 2025 avoids Matariki weekend and Sky Stadium is free of sports commitments.

Improvements that we will look for in 2025:

- Monitors to allow E.C. table to view presentations.
- Air conditioning (heat) settings.

We recommend using Atura Hotel again for accommodation and any required meetings, as it is the best cost-effective option close to Sky Stadium.

Discussion:

While Executive Council were happy with Sky Stadium as the venue for ACOD they did discuss concerns about service issues at Atura Hotel which they would like resolved for future bookings.

Motion:

ACOD will be held at Sky Stadium on 28 June 2025 with Atura Hotel as the accommodation provider.

Moved: CR Seconded: MH - Carried

2. 2024 ACOD Draft Budget

I have attached a draft spreadsheet of the ACOD Travel / Venue / Meeting costs as compiled by Linda Ford. Finance Team are still processing travel expense claims and we will provide final ACOD Financials for the September E.C. meeting along with the Travel Equalization Levy analysis.

3. Successful Recommendations for E.C. Consideration

The following Recommendations were recommended by delegates for further consideration by Executive Council:

Recommendation 2: Amend Show Regulation: 4 Judging and Judging Appointments

Remove Show Regulation 4.1.1 (c)

4.1.1(c) All Championship All Breed shows shall contain at least one New Zealand domiciled judge actively judging at least one group at the show.

Motion:

That Show Regulation 4.1.1 (C) be withdrawn effective 1 January 2025.

Moved: SP Seconded: STT- Carried

Recommendation 4: Amend Show Regulation 2.2.1 Approval of Format of Show to include discounted rate for schedule published in New Zealand Dog World for Breed Clubs.

Amend Show Regulation 2.2.1

For Championship Shows and Championship Obedience Tests - By completing the Official Schedule Performa form published or approved by the New Zealand Kennel Club and forwarding it to the New Zealand Kennel Club on or before the closing date for publication of the schedule in the New Zealand Kennel Gazette.

Discussion:

There was much discussion by Executive Council on the recommendation to discount rate for show schedules. While E.C. sympathise with clubs facing financial pressure with hosting shows, the current structure of three tiers of pricing for show schedules gave clubs options and these rates have not been adjusted for a number of years. KM also noted that part of issue is that Exhibitor fees have not kept pace with inflation since the 1990's. If they had done so the average Exhibitor Fee would now be \$34 (rather than the current \$17).

Motion:

That the Status Quo remains for show schedules rates in the NZ Kennel Gazette.

Moved: Chair - Carried

4. REGULATIONS

NEUTERS REGULATIONS

Report from Fiona Hodgson, Chairperson.

Show Regulation 7.5

Neutered Dogs and Spayed Bitches at Championship Shows. A Neutered Dog or Spayed bitch can be exhibited.

- In any stake class for which they are eligible at any Championship Show.
- In specific Neuter/Spay Breed classes where these are offered at any Championship show
- ~~Breed classes~~ At any Specialist Breed, Multibreed or Group club championship show where they must be exhibited in specific Neuter/Spay Breed Classes only where these are scheduled, or may be exhibited in standard breed classes where specific Neuter/Spay Breed Classes or not scheduled.

Remove the sentences in 20.11 which are exactly the same as those in 7.5 to avoid issues with duplication in the future.

20.11 Neutered Dogs and Spayed Bitches

~~Neutered Dogs and Spayed Bitches may be exhibited breed classes at any Specialist Breed, Multibreed or Group club Championship Show where the acceptance of entry from spayed and neutered dogs has been published in the schedule for the show. Neutered Dogs and Spayed Bitches are disqualified from being shown in Breed Classes other than specific Neuter/Spay classes at All Breeds Championship Shows.~~

A certificate of a veterinary inspector appointed by the show committee will be accepted as conclusive evidence in the event of a protest being lodged.

6.1.7 All Breed Shows Neuter Class

At any All Breed club Championship show, neuter classes may be run at the discretion of the club. Classes 18 (18a) when scheduled will be judged after the conclusion of all age-group of breed classes for each breed.

The winner class 18 (18a) may be awarded a Neuter Challenge for each sex and judged subsequently for Best and reserve Neuter of Breed.

The same format shall apply at Group and In Show level.

A Reserve Best Neuter in Group and Reserve Best Neuter in Show may also be awarded at the club's discretion.

~~Classes 18 and 18a may only be run at All Breeds Championship shows.~~

Discussion:

Executive Council discussed the importance of good clear comms to members on what the implication of the approved changes means for Clubs planning shows.

Motion:

That the above approved changes be adopted.

Moved: KM Seconded: STT - Carried

23 CHALLENGE POINTS (Championship Shows only)

- 23.1 Challenge Certificates will be offered for competition for the best of each sex **at all Championship shows**, and for the best neutered/spayed of each sex at **All Breeds** Championship shows where a separate neuter class is offered for each breed or variety of breed for which a separate register is kept.

Motion:

That the above approved changes be adopted.

Moved: SP Seconded: CR- Carried

LURE COURSING REGULATIONS

Report from Lucy Chalcraft, Chairperson.

Huntmaster

On page 5 of the regulations, under "Huntmaster" please remove these sentences:

- *As the Huntmaster is facing the lure, the hounds shall be placed according to their drawn blanket colour as follows:*
- *If a brace is run: PINK on the left, BLUE on the right.*
- *If a trio is run: YELLOW on the left, PINK in the middle, BLUE on the right.*

And replace with:

- ***As the Huntmaster is facing the direction the lure will run, he will correctly position the dogs according to their drawn blanket colour.***

Motion:

That the above approved changes be adopted.

Moved: MH Seconded: LD - Carried

5. COMPLAINTS / DISPUTES

RECOMMENDATION FOR SUSPENSION OF KENNEL NAMES FOR BREACH OF REGISTRY REGULATIONS.

Report by Director Secretary (ST)

Motion:

The Executive Council considered and approved the suspension of the kennel name submitted to the July 2024 Executive Council meeting for failure to abide by Registry Regulation 9.1.1 after receiving the final 28-day late warning.

Moved: CR, Seconded: KM - Carried

COMPLAINTS & DISPUTE REPORT

Report by Director Secretary (ST)

Discussion:

Executive Council discussed the report which included an appeal decision from Judicial Review Committee. ST updated Executive Council on the registration investigation. Council is of the opinion that a move towards the Dogs Queensland model of DNA parentage for all registrations will resolve incorrect pedigree papers.

Report Received

Report Received

REGISTRATION DECISION REVIEW

Complaint Case– Registration Regulation 15.1.1 “Upon the sale, exchange, gift, or other disposition of, or of any interest in, any dog registered with the New Zealand Kennel Club such transfer of the dog must be registered with New Zealand Kennel Club within 14 days of disposal.”

Motion:

The Executive Council discussed the matter in detail and resolved to approve transfer the ownership of the dog.

Moved: MH Seconded: STT – Carried

7 OFFICE REPORTS

DIRECTOR SECRETARY JULY 2024 REPORT

Report by Steven Thompson, Director Secretary.

I would like in my remaining Director Secretary reports to concentrate on the staffing appointments / arrangements and key IT projects that I want to see progress in during the remainder of the year.

1. Key IT Projects July – November 2024

As outlined in the ACOD Financial presentation Brendon Baker and I are focusing on 6 key IT projects to deliver an improved range of membership services.

Show Manager Program:

- Building the API links for show results to flow back into our magazine, membership and dog registry.
- Build the API links for timely and accurate settlement of show levies and fees to Dogs NZ.
- Links to be ready for live testing in September
- October deadline for Show Manager to be live for all clubs.

Membership / Kennel Name Automation:

- API links for automation of digital membership cards.
- API links for automation of personalisation of new members-kennel names & renewal EDMs as well as embedded links to relevant membership sections of our Website.
- Working to have all membership processes automated by end of October.

Dog Training (CGC) Databases:

- We have completed a CGB/CGC database build and transfer of all information from spreadsheets, as well as partially automated the awards process.
- On June 26 we held a workshop with the CGC Chair to complete the automation of CGC certificates and a Scope of Work plan has been circulated to CGC Committee for feedback.

Award (Scent Work) Certificates:

- We are concentrating on Scent Work as it is the major volume of certificate processing in the National Office.
- We had a workshop with the Chair of Scent Work on June 26 to look at how we can combine the various Club / Committee / Dog Registry / Certificate production process into a seamless process that places a pdf of the certificate.
- Brendon is creating a scope of work document which will be circulated to the Scent Work committee for feedback.

Website:

- We have scheduled a workshop on 5 Sept at Manfeild during NDS which will involve senior management from Purina / PD Insurance. Brendon and I will present our draft scope planning document and basic wire frames for the new website.
- Out of the workshop will come agreement on the key functionality that we need to incorporate in the web rebuild and allow us to create a detailed development pathway and timeline.

Dog Registry:

- Sue Connor and Mark Signal are completing the final online process tasks for export/import registrations.
- They have also made a number of changes to the Health Registry to improve the speed of loading health certificates for breeders.

2. Partnership Contract

On Monday 15 July I meet with Nestle Purina management to discuss the outlines of a new 5 year contact. Our aim is to have a draft contract for approval by Executive Council at the September meeting, allowing the new partnership term to come in effect on 1 January 2025.

Moved: STT Seconded: LD - Report Received

CLUBS REPORT

Report by Colleen Begg, Membership Manager.

Outstanding Club Accounts

The following clubs have still not paid their annual subscription. They have all been sent a reminder by email in June 2024 and again in July 2024.

South Island Shetland Sheepdog Club	Gordon Setter Club
Norwest Dog Training Club	Southand Dog Training Club
The Borzoi Club	
East Coast Hound Association	South Island Beagle Club
South Island Boxer Club	Miniature American Shepherd Club
The Rottweiler Club	Waikato Poodle Fanciers Club

Central Cavalier & King Charles Spaniel Club Application For Re- Association

An application has been received to reassociate this club which went into recess in 2008. The club held its last championship show in November 2005.

The club has provided a copy of their rules, a list of members, a copy of the club's recent bank statement and a list of the committee and office holders of the club.

They say -

"The Central Cavalier and King Charles Spaniel Club (CC&KCSC) wish to apply to the NZKC to reinstate the Club as an associated society of NZKC. We would also ask that the club be approved to hold two championship shows annually.

Background:

The CC&KCSC was established in the 1970s. The Club had a strong membership, pro-active committee, and regular club activities were held such as; Fun Days, Match Days, Ribbon Parades, Open and Championship shows. It also stayed well connected to its membership through a bi-monthly newsletter.

The Club held its first Championship Show in 1978, and championship shows were held annually until 2005. However, by the early 2000s the number of Cavalier & King Charles Spaniel breeders and enthusiasts had greatly reduced. A consequence of this was, less and less Cavaliers and King Charles Spaniels were being exhibited, and running of shows became financially unviable. This resulted in the Club being put in recess in 2008.

Timeline for Re-establishment of the Club:

2017

The club was re-established with the support of Cavalier & King Charles breeders and the Cavalier King Charles Spaniel social media group "Cavalier Chat NZ" which has 3000+ followers.

To encourage people to join the club, there was no membership subscription. But in turn, people could contribute to club funds, which was successful, and initiated the raising of funds for the club.

September the club established a Face Book group, and the first club event was a Cavalier Walk held in Hawkes Bay.

2019

The club held a meeting on the 5th of May and interim Officers of the Club and committee were elected.

A Fun Day event was held on June 16th at Manawatu Canine Centre, Ashhurst, with 20+ Cavaliers attending.

December 15th the Club hosted a Christmas morning tea for Cavalier & King Charles exhibitors, and members at the Hutt Valley Centre Championship Show at the Porirua Kennel Centre.

No activities were held between 2020 – 2022 due to Covid 19.

2023

The club held its first Annual General Meeting and the Club's officers and committee were elected.

A Fun Day event was held on Sunday 15th October at Clareville Showgrounds, Carterton, with 23 Cavaliers attending.

A Christmas cake bakeoff fund raiser was held in December and \$400 was successfully raised.

2024

The committee is proposing a Rally O event and another fun day – dates are yet to be decided.

We thank the Executive Council for considering our application.”

Recommend that Central Cavalier & King Charles Spaniel Club be reassociated with Dogs NZ

Discussion:

The requirement for a club to be recognised by Dog Training Committee before being able to hold a Rally-O event was noted,

Motion:

That the Central Cavalier & King Charles Spaniel Club be reassociated with Dogs NZ.

Moved: SH Seconded: LD- Carried

Rottweiler National Show – 2025

Application has been received from Central Rottweiler Club for permission to hold a Rottweiler National show on Kings Birthday 2025 in conjunction with Wellington Ladies Kennel Association at Manfield.

The club says that they have approached The Rottweiler Club for their written permission and also Wellington Ladies Kennel Association.

They also advise that if the national show is granted that will be the only championship show that the club intends to hold in 2025.

Note the last Rottweiler National Show was held in 2018.

Recommend that approval is given to Central Rottweiler Club to hold a Rottweiler National show in 2025

Discussion:

The issue of members behaviour at shows was discussed and Executive Council noted that a precedent has been set with a minimum 12 month stand down from all show participation for any physical assault behaviour reported at shows.

Motion:

That approval be given for the Central Rottweiler Club to hold a Rottweiler National show in 2025.

Moved: LD Seconded: MH- Carried

The Fox Terrier Club

Secretary of The Fox Terrier Club has advised that the club would like to request dispensation not to hold a Championship Show in 2024.

They advise “we have a strong membership and over \$14,000.00 in our bank account but this year for many reasons we are going to struggle to find the numbers. We would like permission to not hold a show this year, but we intend the following year to run a show in conjunction with the National Dog Show.”

Note - The Fox Terrier Club usually holds a championship show annually during Canterbury Show week.

Motion:

That approval be given to The Fox Terrier Club for dispensation to not hold a championship show in 2024.

Moved: KM Seconded: CR - Carried

DOGS ON REPORT APRIL 2024

Report by Colleen Begg, Membership Manager.

Conditioned Reflex OB/9437 Border Collie/Heading Dog X owned by A Benson

This male Border Collie/Heading Dog X has been placed on report after an incident at Central Hawkes Bay Dog Training Club's Championship Agility Events held on 9 June 2024. The test manager advises that the dog was off lead in the car park and approached another dog which the owner was getting out of a car. The dog, according to witnesses, had its hackles raised and was standing tall. It lunged at the other dog, making contact with the neck. The owner of the other dog managed to fend the dog off and the dog returned to its owner when called.

The dog has been placed on report, the owner notified and the dog's records endorsed.

Hezza Maverick of Charizelle - 01287-2019 Parson Russell Terrier owned by J Rennell

This dog has completed the required observations with no issues reported by observers appointed by Agility Committee.

Endorsement has been removed from the dog's records and owner advised.

Buzz Lightyear OB/9391 Border Collie/Beardy/Heading Dog owned by D Patterson

This dog has completed the required observations with no issues reported by observers appointed by Agility Committee.

Endorsement has been removed from the dog's records and owner advised.

Ohutu Hidden Gem AD JD 04012-2020 Border Collie owned by K Pierson

This dog has completed the required observations with no issues reported by observers appointed by Agility Committee.

Endorsement has been removed from the dog's records and owner advised.

Mikasa OB/9884 Staffordshire Bull Terrier X owned by S Abbott

This dog has completed the required observations with no issues reported by observers appointed by Agility Committee.

Endorsement has been removed from the dog's records and owner advised.

Report Received

8 EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS
--

CANINE HEALTH & WELFARE

Verbal Report from Lynley Drummond, Chairperson

LD briefed Executive Council on the outcome of the 5 recent LRL Minimum Health Test votes. Two proposed LRL's passed the 75% approval rate and recommendations to include the successful tests in the Registry Regulations will be made to the September Executive Council meeting.

Three LRL's failed to reach the required pass rates and there was a number of reasons behind the reasons that breeders did not want to support a minimum standard of health tests for their breed.

The process of LRL's for new breeds that are approved by Breed Standards was discussed and CH&W Committee to bring to Executive Council a recommendation on the rewording to Registry Regulation 24.1 to cover off the no need for a voting process if there is no breeders or owners in New Zealand.

Report Received

CANINE GOOD CITIZEN REPORT

Report from Arend van den Bos, Chairperson.

Dogs NZ CGC Committee meeting

Since the last EC report, the Dogs NZ CGC Committee met via Zoom on Sunday May 26th, 2024.

At the time of writing this report, the next Dogs NZ CGC Committee meetings is scheduled for Sunday July 14th, 2024.

Dogs NZ CGC Committee Chairperson meeting with Dogs NZ Director/Secretary

A face-to-face meeting was held with the Dogs NZ Director/Secretary and three other Dogs NZ staff members directly involved with CGC administration in June. This full day meeting proved to be of considerable value and was able to deal with a substantial number of matters both outstanding and predicted.

Given that the Dogs NZ CGC programme is perceived and considered pivotal for the Dogs NZ organization, it is strongly recommended that the EC consider endorsing a face-to-face meeting between the Dogs NZ Director/Secretary and CGC Committee Chairperson on at least an annual basis.

CGC Café and Stop the Dog Exercises

Appreciation is expressed by the Dogs New Zealand CGC Committee to the EC for addressing under urgency two matters which have recently raised concerns. The first being Stop the Dog exercises which inadvertently became almost identical for Silver and Gold CGC levels after the major review and subsequent rewriting of the CGC Manual. The second being the Café exercise, which has achieved almost unanimous support, but being new, requires the inevitable tweaking.

Online Examinations

A response is still awaited from the EC with respect to whether Dogs New Zealand is willing to investigate, and ideally make funding available for the administration of online examinations for CGC Assessors.

Urban Program

A proposed Urban Program that will be conducted concurrent with the Dogs NZ CGC program continues to progress.

Applications and Appointments

It is pleasing to announce that three CGC Assessor appointments have recently been made. These being:

Kat Thorstrand- Silver/Gold Assessor Panel

Doreen Hardy – Foundation/Bronze Panel

Julie Lovell – Foundation/Bronze Panel

In addition, there are currently three CGC Applicants being currently considered.

Motion:

The Executive Council approved the judging appointments of Kat Thorstrand, Doreen Hardy and Julie Lovell.

Moved: CR Seconded: KM- Carried

Moved: SP Seconded: LD - Report Received

SCENT WORK COMMITTEE REPORT

Report from Arend van den Bos, Chairperson.

1. Dogs NZ Scent Work Committee

At the time of writing this Dogs New Zealand Scent Work report, there have been two Scent Work Committee meetings. These were both conducted via “Zoom”.

The date of the next Dogs New Zealand Scent Work Committee Meeting shall be 4th August 2024.

2. Scent Work Committee Administration

During the months of April – June, while overseas, the Scent Work Committee was, at my request, very efficiently and expertly managed by Karen Magorian.

Immediately, upon my return to New Zealand, I had a full day of immensely productive meeting with Steven Thompson and three other Dogs NZ staff who are immediately involved with Scent Work processing. This resulted in enabling further refinement of the recently established Scent Work election process and a clearer management process Scent Work management as a whole for the future.

Given its profound outcomes, I would strongly recommend to the EC that such a meeting be endorsed and approved as an official requirement by the EC as an annual (if not biannual) event.

3. Dogs NZ Scent Work Regulations

Sincere appreciation from the Dogs New Zealand Scent Work Committee is again expressed to the EC for their endorsement of the Scent Work Regulation additions and Amendments presented to the April 2024 Meeting. Their endorsement has, after a four-year step process, allowed for the completion of all four International acknowledged Scent Work Classes and Levels to occur. New Zealand now has an equivalency with all other

International Kennel Clubs/Councils that sanction Scent Work Trials.

4. Dogs New Zealand Scent Work Judges Appointment/Promotions

EC endorsement is sought for the following Scent Work Judges Appointments/Promotions.

All have fulfilled the pre-requisite requirements and have been approved by the Dogs New Zealand Scent Work Committee.

Rachel Rait – Excellent Interior

Adele Williams – Excellent Container

Jane Morgan – Advance Vehicle

Motion:

The Executive Council approved the judging appointments of Rachel Rait, Adele Williams and Jane Morgan

Moved: CR Seconded: MH - Carried

5. Dogs NZ Scent Work Members.

During discussion with Steven Thompson, he conveyed that there was some confusion regarding the numbers indicated as being on the Dogs NZ Scent Work Register. What has been quoted is (for the lack of simplicity called) the [General Scent Work Register](#). This includes the names of any persons who have in some way participated in a Dogs NZ Scent Work training programme but not necessarily have gone on to participate in an endorsed Dogs NZ Scent Work Trial. This means that non-Dogs New Zealand members are included, and therefore a reference being given indicating as to how many of the full register are current Dogs NZ Members.

A second register, which has been called the [Participant Register](#) (and now also the [Voting Register](#)) lists only those who are Dogs New Zealand members and are (or have) entered endorsed Dogs NZ Scent Work Trials.

For simplicities sake (and hopefully better transparency), future presentations of the Registers will be displayed as follows:

Dogs NZ Members	non-Dogs NZ Members
General Register	
564	101
Participant Register (aka Voting Register)	
429	

Moved: SP Seconded: LD - Report Received

DOG TRAINING COMMITTEE

Report from Geoff Collins, Chairperson.

1. Dog Training Committee Meetings

A Dog Training Committee meeting was held on the Sunday after ACOD (30 June).

2. Position appointments

At the June DTC meeting, Tanya Emms (the Central Region Representative) was appointed as the Deputy Chairperson of the Dog Training Committee and was also reappointed as the secretary of the committee. Wendy Champion was reappointed as the committee treasurer. Rosemary Cleator was reappointed as the DTC representative on the Rally-O subcommittee.

3. Judge Appointments and Promotions

The following person has been approved for appointment to the judging panels:

- Anita Pearless - appointment to the Working Trials Utility Dog (UD) panel.

Motion:

The Executive Council approved the judging appointment of Anita Pearless.

Moved: KM Seconded: LD - Carried

The Dog Training Committee has decided from now on to have three set dates each year by which judging appointments need to be in rather than accepting them at any time.

4. National Dog Show 2024 – Obedience and Rally-O

Obedience and Rally-O entries are starting to come in this, but we plan to do some more publicising to encourage people not to leave it to the last day.

5. Manfeild Benefit Show

A very successful Obedience and Rally-O benefit show was held at Manfeild in the first weekend of July to raise funds for the next Central Region NDTA in 2026. There were good entries and competitors seemed to appreciate the great venue.

6. New Classes

The new obedience classes (now termed Supplementary Obedience Tests) are starting to gain interest. We plan to continue to promote these with a view to adding them to the regulations at the start of 2026. More clubs are starting to hold these and they were also held at the Manfeild benefit show in June. I plan to do an article for the Dog World about these new classes.

7. Train the Trainers

As reported at the June meeting, a Train the Trainers seminar is to be held in the Central Region by Karen Sadler at Ohau on Saturday 27th July. A second seminar for those who can't make that date will likely be held in August at Levin.

8. NDTA

Planning for the 2024 NDTA 2024 in Christchurch is going well. It would be good to get confirmation of which Executive Council members are planning to attend. The 2025 NDTA is planned to be at Ardmore. **MH/LD will attend 2024 NDTA 2024.**

9. Dog Aggression Incidents

We have developed a document to help clubs with what they need to do if there is a dog aggression incident with a summary of relevant Show and Dog Training regulations.

Moved: CR Seconded: SP- Report Received

BREEDS STANDARDS COMMITTEE

Report by Martin Hewitt, Chairperson.

Belgian Shepherd:

The Canine Health and Welfare Committee referred a request to us from a member who wishes to do an Inter-variety mating, Groenendaal to Tervueren.

This is a permitted mating under Registration Regulation 10.15 except for the fact the Sire is from an inter-variety mating, and this is excluded in Regulation 10.15.4.

The submitter has applied for dispensation on the basis that:

Genetically puppies from this mating would be no different than if the sire was not from an inter-variety mating but carried Tervueren.

They will either be Tervueren like the Dam or Groenendael like the sire with all the Groenendael carrying Tervueren.

Limited gene pool in NZ and will bring in new Tervueren and Groenendaal genes.

The CH&W are of a mind to accept this request for dispensation but cannot due to the exclusion using a Sire which is also from an inter-variety mating.

Having discussed this the committee recommends the following:

Recommendation 1

That the words “Neither parent is the result of an inter-variety mating” and “Matings of a descendent of an inter-variety mating or where the individual is a different variety from its parents is only permitted with a breeding partner of the same variety.” be deleted from Registration Regulation 10.15.4

Recommendation 2

That the proposed change be advertised in the Dog World requesting submissions on the proposed change prior to it coming into force.

Motion:

The Executive Council accepted the recommendations from Breed Standards regarding the Belgian Shepherd inter-variety mating.

Moved: MH Seconded: LD - Carried

JUNIOR DOG HANDLERS COMMITTEE REPORT

Report by Lynley Bray.

All 10 Heats have been completed for the 2023/2024 JDH competition, 6 in the North Island and 4 in the South Island. 3 International Judges have been contracted to Judge the JDH Final and 1 for the YDS Final at NDS 2024, Manfeild.

Susan van der Pol is managing the Junior events on behalf of the YDS and JDH Committees as part of her role on the NDS Committee. Susan will be compiling both catalogues and will shortly be contacting all 10 JDH finalists for their resumes and photos, Susan will be assisted at the finals by Margaret Wilson and myself, along with YDS Committee members. We are awaiting confirmation of the value and components of the prize for the JDH winner.

I will be contacting The Kennel Club to check on some potential changes to the qualifying ages, at Crufts 2024 there was an 11 year old and a 19 year old in the Final, currently our Regulations allow over 12 and under 19 at the date set for the International Junior Handler Final. If need be I will contact the Regulation Sub Committee for assistance, any age change needs to be in place at the start of the competition year.

For the 2024/2025 JDH competition we are returning to 5 heats in each island, Susan, Helen Dupe and I have geographically mapped out the heats to ensure fair coverage.

On behalf of the JDH and YDS Committees I would like to request that Susan van der Pol be appointed as our EC Liaison replacing Jill Brooker.

Moved: CR Seconded: LD - Report Received

NZDJA EXAMS

The following documents were tabled for discussion regarding the recent judges' exams:

- Letter from Karla Magnus
- Letter from Zeta Jordan
- Report from Karen McIntyre

Executive Council discussed the correspondence / reports which raises a number of issues regarding the open book exams and the resulting high failure rates in the practical exams. The issue of an exam quality control panel was raised. The President would discuss with the President of the NZDJA the opportunity to meet with the NZDJA Committee during the November Council meeting was discussed.

NZDJA Promotions:

<p>Group 1</p> <p>Amanda Calman</p> <p>Diane O’Neil</p> <p>Jane Burke</p>	<p>Group 2</p> <p>Gerard Price</p> <p>J R Alcantara</p>
<p>Group 3</p> <p>Caroline Matheson</p>	<p>Group 4</p> <p>Diane Riley</p> <p>Meg Hamilton</p>
<p>Group 5</p> <p>Anna Ancell</p> <p>Wendy Hicks</p> <p>Ashleigh Roger -Donaldson</p>	<p>Group 6</p> <p>Jennifer Neild</p> <p>Kirsten Price</p> <p>Helen Clark</p> <p>Roselyn Mihaka</p> <p>Kiwhare Mihaka</p>
<p>Group 7</p> <p>Nicole Adams</p> <p>Reuben Dixon</p> <p>Richard King</p> <p>Shirley Rolfe</p>	<p>New All Breeds</p> <p>Kirsten Price</p> <p>Caroline Matheson</p> <p>Anna Ancell</p>

Motion:

The Executive Council approves the promotion of the above successful candidates.

Moved: CR Seconded: SP – Carried

Abstained: KM

NDS 2024

ST tabled the latest NDS 2024 Budget which is forecasting a small profit / breakeven position.

NDS 2025 JUDGES

BH briefed the Executive Council on the state of judge’s contracts for NDS 2025. We have three secured judges and one more judge contract is to be secured.

8. CHAIRPERSON SUM UP/EVALUATION OF MEETING/NEXT AGENDA ITEMS

PROPOSED DATES FOR EC MEETINGS - 2025

- 22 to 23 February 2025
- 3 to 4 May 2025
- 27 June 2025
- ACOD Saturday 28 June 2025
- 19 to 20 July 2025
- 13 to 14 September 2025 (Christchurch)
- 22 to 23 November 2025

BH closed the meeting at 4.45pm on Saturday 27 July 2024.

IN COMMITTEE

Executive Council meet on Sunday 28 July in-committee to discuss a revised Director Secretary position description.

NEXT MEETINGS

- 28 to 29 September (Auckland)
- 23 to 24 November (Wellington)