

## Dogs NZ Scent Work Committee Minutes for 4<sup>th</sup> February 2024

### Commenced 7:32pm

1. **Roll:** Arend van den Bos (AvdB) (Chair), Lyn Clearwater (LC), Joanna Upton (JU), Karen Magorian (KM), Jo Searle (JS) Fiona Hodgson (FH), Amerillis Farmer (AF)
2. **Apologies:** Clare Groom (CG),
3. **Minutes of previous meeting:** Recorded as accepted **Moved:** Jo S **Seconded:** Lyn C
4. **Matters Arising from previous Minutes:**  
SSWC –Southern Scent Work Club – 30<sup>th</sup>/31<sup>st</sup> March application – was approved at December meeting, however was incorrectly recorded as - *Southland Kennel Association* (which is where the Trial is being held)
5. **Report from EC meetings: Fiona**
  - Regulation formatting is being submitted differently from different disciplines – which can lead to some confusion/errors from DNZ Office.
  - EC are asking that only a clean set of Regulations is published in the DNZ Website.
6. **Email votes:** – Rachael Rait (All Advanced Classes) – was Endorsed  
Karen Parnell (Novice Interior/Exterior/Vehicle) – was Endorsed
7. **Regulations:**  
The following regulations were either corrected or discussed by Committee and Endorsed for submission to E/C for ratification:

### **Alteration to Regulations 5.6.4.1 (a); 5.4.5.1 (a); 5.6.6.1**

#### **5.6.4.1 Criteria**

Applicants for appointment to the Excellent Scent Work Panels must be already listed as being currently eligible to judge all the Advanced Scent Work Classes

applied for and have:

- a) Time-~~stewarding~~ **stewarded** for a minimum of ~~two~~ one Excellent Scent Work Trials of the for each Scent Work Class the applicant is applying for.

#### **5.6.5.1 Criteria**

Applicants for appointment to the Master Scent Work Panels must be listed as being currently eligible to judge all the Excellent Scent Work Classes applied for and have:

- a) Time-~~stewarding~~ **stewarded** for a minimum of ~~two~~ one Master Scent Work Trials ~~of the~~ for each Scent Work Class the applicant is applying for.

### **Revision of wording for Regulation 5.6.6**

#### **5.6.6 First Appointment and promotion Criteria Exemptions**

Exemptions may be given upon application to the Dogs New Zealand Scent Work Committee for the requirement to undertake the criteria listed below providing such application is made within twelve months of a Class and Level being formally adopted by Dogs New Zealand.

- a) Be listed as being currently eligible to judge all previous level Scent Work Classes.
- b) Had experience in the setting up, assisting and time stewarding for a minimum of ~~five~~ **two** Scent Work Trials at the Level and Class which the applicant is applying for.
- c) Carried out two ~~Master~~-probationary appointments in the Class applied for under two different Scent Work Judges permitted to judge at the same level or higher, involving at least ~~twenty~~ ten dogs, and have been the subject of a favourable report to the Dogs New Zealand Scent Work Committee by the Scent Work Judge who had supervised in each case.

### 6.3.3 Scent Work Excellent (SE)

When a dog has been awarded three Excellent Class Awards in addition to two Qualification Certificates from the remaining Excellent Class, they may on endorsement by Dogs New Zealand add the letters SE after its name.

#### Amended order and additional wording for Regulation 7.7

##### 7.7 ~~Competitors'~~ **Handlers'** Briefing

- a) **If there is an off-line option.**
- a) Number of Hides in the Search Area (if Handlers are permitted to be given this information).
- b) Maximum height (where applicable) of hides.
- c) Number of different search areas (where applicable).
- d) Maximum time for the Search and whether a 30 second time remaining will be provided.
- e) A reminder to call 'Alert', accompanied by a raising of the hand to indicate that the location of ~~the~~ **each** hides has been identified or 'Finish' ~~upon completion of finding all the hides.~~ **where applicable.**
- f) Basic review of the rules pertaining to the Class being conducted.

#### Revision of 9.9

##### 9.9.1 Start line.

A visibly marked line will denote the start position.

~~For Container and Vehicle searches the marked line shall be 3.5 metres from the search area.~~

##### 9.9.5 Not Accessible.

The handler's dog must not be able to make physical contact with the Target Odour. The Target Odour must be placed inside a sealed medical plastic or metal container (Scent Receptacle), no greater than ~~50mm~~ **50ml** in size with either 5 pin-size holes or a singular ~~56~~ **5mm** hole in its top to allow scent to be released or scent odour straw.

#### Amendment to Regulation 11.5.1.2

**11.5.1.2 Unknown** ~~(10-14)~~ **Scent Receptacles.** There shall be ~~10~~ **1-4** Target Odours for each Master Container Scent Work Trial.

## 2. DOGS NEW ZEALAND SCENT WORK COMMITTEE

### 2.1 Dogs New Zealand Scent Work Committee

#### 2.1.1 Members

~~Members for~~ The Dogs New Zealand Scent Work Committee will be comprised of ~~no less than five, but no more than seven~~ members ~~appointed~~ elected by the Dogs New Zealand Executive Council those who participate in the sport. These seven include 3 South Island and 3 North Island members and a chairperson who may be from either island.

#### 2.1.2 Dogs New Zealand Scent Work Committee Chairperson

A member of the Dogs New Zealand Scent Work Committee shall be ~~appointed~~ elected by the Dogs New Zealand Executive Council those who participate in the sport.

#### 2.1.3 Quorum

A quorum of the Dogs New Zealand Scent Work Committee shall be five members.

#### 2.1.4 Lapse of meeting

If no quorum is present the meeting shall lapse, and the chairperson shall fix the time and place of the next meeting. All business on the agenda of the lapsed meeting shall be included on the agenda of the next meeting and shall take precedence over the new business.

#### 2.1.5 Election of the Scent Work Committee Members

Elections for the members of the Scent Work committee shall be undertaken annually with half of the committee being elected each year and each serving a term of two years. The Chairperson will also be elected and serve a term of two years.

2.1.5.1 Nominations for Scent Work committee members (and Chairperson where appropriate) shall be called for in March of each year by the Dogs New Zealand office. Nominations must be received by 31 March and be accompanied by a full biography of the candidate. The biography of the candidate will appear on the Dogs New Zealand website and will be linked

in the DogiE News and/or the Dogs New Zealand Dog World magazine. The person must be nominated and seconded by financial Dogs New Zealand members who are also registered as Scent Work voters.

Eligible members may stand for both a seat on the committee and for the position of chairperson in the same election with the position of chairperson taking precedence if the nominee is successful in election to both positions. The position on the committee will then be filled by the next highest polling eligible candidate while maintaining the North/South Island requirement.

2.1.5.2 To be eligible to stand for, or to vote in, the election for the Scent Work committee and/or Chairman of the committee, Dogs New Zealand members must be registered on the Scent Work Voting Register. To be eligible for the register, members must either be listed on the current Scent Work judges panel or have entered and taken part in a Dogs New Zealand Scent Work trial within the past 36 months. Members must be registered on the Scent Work Voting Register by 1 April to be eligible to vote in that year's election.

2.1.5.3 Elections will take place in May with the new committee members taking their positions from 1 July.

2.1.5.4 If insufficient nominations are received at the date of close above, to enable the Scent Work Committee to continue (with the make-up of the representational requirements), the following process must be followed:

2.1.5.4.1 If the number of nominations received at advertised date of close constitutes a quorum, the new committee shall find or appoint the remaining positions once their term of office commences providing that the considerations of representational requirements are met.

2.1.5.4.2 If the number of nominations received at the advertised date of close does not constitute a quorum, expressions of interest will be sought to gain enough new members for the new committee to form a quorum. The outgoing Scent Work Committee will select from those who express interest to increase the number on the incoming committee to a number which constitutes a quorum. The new Committee including any people added as detailed above, will then select the remaining members to reach the full membership.

2.1.5.4.3 Should there be insufficient expressions of interest to form a quorum, members of the outgoing Committee may volunteer to remain on the committee until such time as the positions are filled.

2.1.5.5 Where no nominations are received for the position of Chairperson, the Scent Work committee will elect a Chairperson from within the Committee and the vacancy on the Committee representation which this creates will be filled as for casual vacancies of Committee members.

2.1.5.6 When an existing Committee member is elected to Chairperson, their place on the committee will be filled as for casual vacancies.

2.1.5.7 Casual vacancies in the Committee shall be filled by the member who recorded the next highest number of votes, in the year of the election of the member causing the vacancy, provided that he or she shall be prepared to serve on the committee. If there is no one so eligible, the committee will seek expressions of interest from all eligible Dogs New Zealand members.

2.1.5.8 The Dogs New Zealand Scent Work Committee remains a sub-committee of Dogs New Zealand Executive council and will provide a report to Executive meetings.

#### 2.1.6 Interim Regulation

Elections for the 2024 year will be for 3 members of the Scent Work committee with the existing Chairperson and remaining members sitting until the 2025 elections. The three members who have been on the committee for the least amount of time will end their term in July 2024.

To maintain the representative requirements, the 2024 election will be for 2 x South Island representatives and 1 x North Island representative.

## 8. General Business:

### a) Qualifying Scent Work Trials:

Fielding Dog Training Club /Tararua Allbreeds Dog Training Club - Endorsed

### b) Appointments/Promotions:

. Barbara Nolan-Wickstead – Novice Interior

**9. Other Matters:**

AF – No matters

CG – No matters

FH –Website Manager will be progressing the updating of Dogs NZ systems etc. – Information coming shortly

JS – No matters

LC – Off line work (Judges Conference discussion) / Alert/Finish when?

SW Trial Calendar planning – can this now be confirmed as accepted clubs who are consistently running shows on same weekends in certain months – are automatically “approved” those dates each year

Judges running dogs – Limit the number of entries = different Trial

JU – Wording on Scent Work Awards /Titles seems to vary and a template or standard needs to be established.

KM – Query as to why DNZ members were still experiencing lengthy delays in receiving their SW (& other disciplines) Award or Title Certificates. Examples offered.

AP – KM will email FH her copy of the email trail she has with DNZ office & also send to Steven Thompson

**10. Next meeting:**

*Sunday 6<sup>th</sup> March (Postponed to 20<sup>th</sup> March (7.30 PM via Zoom)*

**Finished 8.52 PM**